

ILWU-PMA Pension Plan
ILWU-PMA Welfare Plan

ILWU-PMA Watchmen Pension Plan
ILWU-PMA Supplemental Welfare Benefit Plan

March 25, 2014

TO: Presidents of the ILWU Washington Area Locals 07, 19, 23, 24,
25, 27, 32, 47, 51, 52 and 98

FROM: John Barton, Executive Director

SUBJECT: Washington Area Welfare Director

Nick Buckles is retiring as the Washington Area Welfare Director effective August 1, 2014. The Trustees wish to fill this position as soon as possible. Attached is a copy of the Area Welfare Director job description.

Interested applicants should submit a resume to the Plan office at the above address by April 15, 2014 to my attention, including a detailed description of work experience, education and training, and a cover letter describing their interest in the position of Area Welfare Director. Applicants may also submit letters of reference.

The Trustees are an equal opportunity employer and are seeking applicants with experience, education and/or training appropriate to the Area Welfare Director position.

Salary, benefits and other conditions of employment will be discussed with applicants during interviews.


The Trustees appreciate your announcement and posting of this job opening.

Attachment

cc: John Castanho, ILWU
Bettye Page-Wilson, PMA

ILWU-PMA BENEFIT PLANS /

International Longshore & Warehouse Union —
Pacific Maritime Association

1188 FRANKLIN STREET • SUITE 101 • SAN FRANCISCO, CALIFORNIA 94109
Telephone (415) 673-8500 • Fax (415) 749-1400 or (415) 749-1321 

www.benefitplans.org

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ILWU-PMA Watchmen Pension Plan

JOB DESCRIPTION: AREA WELFARE DIRECTOR

GENERAL DESCRIPTION:

The Area Welfare Director is the liaison between the Plan office and everyone concerned with the benefit programs in his or her area, i.e., the locals and their membership and families, medical and dental carriers, PMA Area Offices, public and private agencies, medical and dental organizations and individual professionals, etc.

ACCOUNTABLE TO:

Executive Director, Benefit Plans office

DUTIES AND RESPONSIBILITIES:

1. Services the locals: serves as immediate source of information, advice and assistance on all aspects of the benefit plans, i.e., works with officials, staff, members and their families, pension groups and auxiliaries, on claims, eligibility records, information on benefits, education on use of health plans, problems and grievances, referrals to community agencies, etc.
2. Works directly with medical and dental carriers on procedures for improving service, health education activities, and in handling grievances.
3. Maintains relationships with local government and community agencies relevant to health, welfare and retirement services, to service the membership and assist the Plan office in administering programs.